Data Collection, Analysis, and Quality Subcommittee
Minutes

Wednesday, December 19, 2023
10:00 a.m. – 11:00 a.m.
Zoom

Attendance: Stacey Manware, Allison Beas, Lt. Col. Mark Davison, James McGennis, Marc Pelka, Jackie McMahon, Chief Riddick, Jason Cheung

Staff: Ken Barone, Jim Fazzalaro, Erica Escobar

I.   Welcome & Introductions

      Stacey Manware called the meeting to order at 10:02 a.m. and members introduced themselves.

II.   Approval of the September 13, 2023 and October 25, 2023, meeting minutes

      A motion was made and seconded to approve both the meeting minutes from September 13, 2023, and October 25, 2023. The minutes were approved unanimously.

III.   Old Business

      a. CT State Police Data Audit update

      Ken updated the subcommittee on the CT State Police data audit. Of the 130 troopers identified using the more conservative identification criteria, 27 had badge issues, with 25 not meeting specific identification criteria. This reduced the list to 105 troopers for identification. CSP provided additional information for 56 other troopers. The project team continued to provide comments or additional analysis as the CSP team advanced their review. Lt. Col. Davison spoke briefly about the review process and commented that CSP has invested more than 2,000 hours of record review to date.

      b. Annual departmental audit proposal

      The subcommittee revisited the staff proposal for an annual audit protocol, highlighting two primary aspects: one focusing on departmental responsibilities and the other on project oversight.

      The subcommittee agreed to the following proposals:

          1. Annual departmental certification of records

Require each department to confirm that the program has received a complete record of all traffic stops during the calendar year. This should include requiring that departments confirm reported records with other data sources including, but not limited to, dispatch logs, court records, etc. The department should articulate what, if any, sources they used to verify record totals.

2. Mandated reporting within 30 days of identification of a data discrepancy

All departments should be required to notify the project of any data discrepancy that is identified or investigated within 14 days of the identification of the problem by the agency. Additionally, departments should be required to provide a copy of any internal affairs reports involving officers investigated for data falsification, carelessness, or other data issues regardless of the disposition of the case.

3. Obligation to correct data errors

All known record errors must be rectified upon identification of the error, including any necessary corrections to other government entities (i.e., CIB, OCSA).

4. Annual data training

Develop an online training program that can be used regularly by departments during roll call.

Members asked for additional feedback from law enforcement officers before proceeding with these recommendations to the full advisory board.

IV.   New Business

a. Legislative recommendations- E-citation and E-Warning

This item was tabled for discussion.

b. IntegrAssure Team Evaluation

Ken shared with members that the IMRP was looking to finalize a contract with IntegrAssure to provide an evaluation of data integrity for the project and make recommendations for improving data quality across the state. A report should be available for review in February 2024.

There was no further discussion, and the meeting was adjourned at 11:02 a.m.