



Data Collection, Analysis, and Quality Subcommittee Minutes

Tuesday, May 13, 2025
1:00 p.m. – 2:00 p.m.
Zoom

Attendance: Kevin Neary, Dr. Michael Mascari, James McGennis, Lt. Col. Mark Davison

Staff: Ken Barone, Erica Escobar

I. Welcome & Introductions

Ken Barone called the meeting to order at 1:06 p.m. Chairwoman Manware is out on medical leave and will return next month.

II. Approval of the March 18, 2025, minutes

A motion was made and seconded to approve the meeting minutes of March 18, 2025. The minutes were approved unanimously.

III. Old Business

a. Database Modification Timeline

CTRP3 has been working with vendors to implement and test the changes to the data collection system. NexGen raised a concern about needing approximately eight weeks to fully deploy the updates across their 70+ client departments. To avoid data submission issues during the transition, CJIS temporarily turned off the mandatory requirements for the new data fields, allowing both old and new data to function concurrently.

After implementation, the subcommittee will revisit whether to re-enable the mandatory fields. A full rollout is expected over the summer, with mandatory enforcement potentially starting in early 2026, allowing the rest of 2025 for transition.

b. Race and Ethnicity Categorization

An update was provided on race and ethnicity categorization, continuing a discussion from the last meeting. The subcommittee reviewed the revised

federal standards issued in March, which merge race and ethnicity into a single question and added a category for Middle Eastern or North African (MENA).

The subcommittee agreed not to adopt the consolidated federal format at this time. Instead, they will maintain the current approach by collecting race and ethnicity separately and will update the training definitions of racial categories to match the new federal definitions.

A technical inconsistency was identified. The Native Hawaiian (N) designation was included in training materials but missing from the technical documentation. This has been corrected and the updated schema will now support that designation.

While subcommittee members generally supported the clarity of the federal standards, concerns were raised about misalignment with other systems such as judicial forms and arrest paperwork. There was agreement that any transition should wait until key partners including the Judicial Branch and CJIS begin to align. The subcommittee will continue to monitor developments at the federal and state levels before making further changes.

IV. New Business

a. Data Integrity Model Policy Draft

An update was provided on the draft Data Integrity Model Policy. Dean Esserman and Jeff Schlanger developed an initial draft, which has been turned over to internal staff for refinement and formatting to align with Connecticut model policy standards.

The next step is to convene a small group of four to five law enforcement representatives to review the draft and assess what is practical and necessary. This initial vetting will inform revisions before the draft is brought to the subcommittee for review and potential endorsement.

Chief Riddick has been asked to help identify participants from CPCA, and state police representation will also be included. The aim is to finalize the review group within the next two weeks and hold a meeting in early June.

V. General Discussion

a. CSP 2022 Data Audit Review

The Lieutenant Colonel shared internal documentation on the Connecticut State Police (CSP) 2022 data audit. The audit work largely began in August 2023. The 2022 data showed similar patterns of errors seen in prior years

(2014–2021), consistent with expected trends as interventions were not yet fully implemented. Errors appear to be decreasing over time.

The committee agreed to review the audits from 2022, 2023, and 2024 but avoid duplicating efforts already undertaken by CSP. A brief summary (1-3 pages) will be prepared outlining the findings and consistency with past data. Discussion highlighted that waiting until 2023 and 2024 audits are completed would provide better context for a comprehensive report. The 2023 review is mostly complete, with 2024 underway and expected to finish this year.

The group agreed to update the board verbally that the 2022 audit is complete and under review, with ongoing work for 2023 and 2024 audits. A summary report is expected by the end of the calendar year.

b. 2025 Traffic Stop Trends

Ken Barone provided a brief update on first-quarter 2025 traffic stop data, noting a 10-15% increase in stops compared to last year, driven mainly by warnings and some administrative offenses. Speed enforcement remained steady, while municipal departments increased stop sign enforcement. Typical enforcement spikes tied to federal funding in April and summer months may be affected this year due to grant pauses. The subcommittee will monitor upcoming data for further trends.

c. CT Data Collaborative Data Website

An update was shared on the CT Data Collaborative website, which has been redesigned after 10 years and is linked to the group's site. The revamped site now provides improved instructions, a data dictionary, and easier access to raw data downloads by year and department. It also includes data tables summarizing information by age, race, ethnicity, sex, stop type, enforcement method, and search details.

Additionally, the site features an analysis section offering descriptive summaries and visualizations based on key report chapters. This redesign significantly improves usability compared to the previous version, which was difficult to navigate and had functional issues.

The raw data from this site likely feeds into the state's open data portal, though that connection is not officially confirmed. The official datasets are finalized quarterly, with the most recent 2024 data submitted to the Collaborative for upload. Feedback on the site is welcomed and can be shared with the Collaborative team.

There was no further discussion, the meeting was adjourned at 1:44 p.m.