Data Collection, Analysis, and Quality Subcommittee
Minutes

Tuesday, April 9, 2024
1:00 p.m. – 2:00 p.m.
Zoom

Attendance: Stacey Manware, Lt. Col. Mark Davison, Chief Vern Riddick, Diana Gugliotta

Staff: Ken Barone, Jim Fazzalaro

I.   Welcome & Introductions

Stacey Manware called the meeting to order at 10:03 a.m.

II.   Approval of the March 19, 2024, meeting minutes

No quorum was available, and approval of the minutes was tabled.

III.   Old Business

a. IntegrAssure "Establishing Comprehensive Integrity in Traffic Stop Data Collection" report recommendations for discussion.

Ken provided an update on the IntegrAssure "Establishing Comprehensive Integrity in Traffic Stop Data Collection" report recommendations. An updated copy was distributed to members, with a request to reframe some aspects related to the issues with CSP.

Two subcommittees are currently overseeing this report: the Policy Subcommittee and the Data Collection, Analysis, and Quality Subcommittee. The Policy Subcommittee formed a work group, including Chief Dryfe, Kelly Mero, and Mike Gailor, to begin drafting a model policy on data integrity. One or two members from the Data Collection, Analysis, and Quality Subcommittee are being sought to join this work group. It is the goal to use the IntegrAssure report as the foundation for developing a model policy to improve data practices.

The project will also be looking at the benefits of pattern analysis and automation of auditing practices. This includes developing methods to identify disparities among peer groups. Ken also highlighted the importance

of thoughtful peer group selection for accurate performance assessments. The group will prioritize tasks, set resource priorities, and monitor progress closely. Attendee input on feasibility and progress tracking is deemed valuable in these efforts.

Ken mentioned that he hopes to present the report findings to the Chiefs Association and work with them on improving data integrity systems, developing a model policy, and determining training needs. Ken also suggested establishing a user group to address issues and foster an environment of support. He planned to report back to the group with the outcomes of these discussions, seeking alignment on next steps.

Stacey Manware emphasized the importance of the group's mission regarding data collection, analysis, and quality. She proposed looking beyond any biases in existing reports and focusing on education and system integration to improve data accuracy. Stacey suggested aligning the model policy with this approach, emphasizing transparency in data creation processes, and integrating information from various systems. She highlighted the potential of existing data and systems, such as CJIS, in enhancing data quality and analysis, regardless of previous shortcomings.

IV.   New Business

No new business was discussed at this meeting.

V.   General Discussion

General Discussion was tabled for the next meeting.

Next Meeting: Tuesday, May 14, 2024, at 1:00 p.m.