

Data Collection, Analysis, and Quality Subcommittee MINUTES

Tuesday, May 14, 2024

1:00 p.m. – 2:00 p.m.

Zoom

Attendance: Stacey Manware, Lt. Col. Mark Davison, Diana Gugliotta, James McGennis, Kevin Neary, Allison Beas

Staff: Ken Barone, Jim Fazzalaro, Erica Escobar

Guests: Kyle Jinks, Arthur Kinsman

I. Welcome & Introductions

Stacey Manware called the meeting to order at 1:02 p.m. and had members introduce themselves.

II. Approval of the March 19, 2024, and April 9, 2024, meeting minutes

A motion was made and seconded to approve the meeting minutes from March 19, 2024, and April 9, 2024, under the condition that the starting time for both meetings be corrected. The minutes were approved unanimously.

III. Old Business

Ken Barone updated members on the IntegrAssure “Establishing Comprehensive Integrity in Traffic Stop Data Collection” report recommendations. The subcommittee has already received approval for five recommendations before the IntegrAssure report was completed. Those recommendations were, (1) Verification of Stop Totals: Departments must annually verify that reported stop totals match internal records like dispatch logs, (2) Reporting Significant Data Discrepancies: Agencies must report significant data discrepancies to the Profiling Advisory Board within 30 days. This applies to major issues, not minor errors, (3) Correcting Data Errors: Agencies are obligated to rectify data errors in all pertinent records, ensuring accuracy across all systems, not solely the profiling record, (4) Training Programs Development: IMRP staff will create training materials for departments to use during roll calls or other suitable venues, reinforcing data collection requirements, (5) Citation Number Collection: Police departments must collect citation numbers from tickets and report them to the profiling

database. This facilitates easier cross-referencing of court records. CJIS has received the necessary technical changes and provided updated documentation to vendors. RMS vendors will implement and test these changes in the coming months before launching the new data elements.

The IntegrAssure report outlined seven main recommendations for the board to consider:

1. Pattern Analysis and Cross-Referencing Data: Exploring the creation of systems to cross-reference profiling data with other systems, particularly with CIB data for comprehensive auditing.
2. Handling Complaints about Vehicle Stops: Considering expanding the scope of complaints forwarded to the profiling body beyond racial profiling to include all complaints related to traffic stops.
3. Reviewing Audits: Discussing the role of project staff in reviewing independent audits conducted by agencies and potentially engaging in random audits.
4. Developing a Hotline: Exploring the development of a hotline for reporting complaints related to vehicle stops.
5. Department Point of Contact: Implementing a system where each department assigns a point of contact to facilitate communication and address data quality issues.

Ken highlighted that focusing on the department point of contact seems feasible and straightforward to implement quickly. He also suggested that cross-referencing records with CIB and developing a pattern analysis are worthwhile investments of time and effort. However, he noted that reviewing departmental audits and establishing a hotline may require more resources and careful consideration due to current limitations.

After careful consideration and input from subcommittee members, the subcommittee recommended completing the training material to ensure it articulates all necessary points, focusing on developing a point of contact program by notifying agencies and creating an online form for them to designate their point of contact, and exploring capabilities for pattern analysis, defining its scope and potential applications.

Stacey Manware, suggested aligning with the IntegrAssure report findings and recent state police policies. She emphasized leveraging insights gained over the past year and a half to address potential blind spots in data collection. Stacey proposed engaging with the state police to identify specific lessons learned and areas where current policies may need enhancement. She highlighted the importance of incorporating practical Connecticut experiences into ongoing discussions and ensuring collaboration between the subcommittee and relevant stakeholders, such as the state police, to refine data collection practices effectively.

IV. New Business

The subcommittee discussed the creation of a law enforcement liaison program. There was no objection and the project staff will proceed with its development.

V. General Discussion

In the 2023 data analysis, there was a decline in infractions, despite a 15% increase in traffic enforcement efforts. Municipal and state police initially improved from 2021 to 2022 but leveled off in 2023, with early 2024 indicating a potential uptick in municipal enforcement. Verbal warnings saw a notable increase, and the percentage of speed-related stops resulting in tickets decreased to 33%, while 65% resulted in warnings statewide. Ken suggested presenting on this topic at the next meeting and continuing the discussion at that time.

There was no further discussion, and the meeting was adjourned at 2:00 p.m.