



## **Policy Subcommittee Minutes**

Monday, May 5, 2025  
10:00 a.m. – 11:00 a.m.  
Zoom

**Members Present:** Tanya Hughes, Werner Oyanadel, Michael Gailor, Chief Neil Dryfe, Chelsea-Infinity Gonzalez, Chief Jack Drumm

**Staff:** Ken Barone, Erica Escobar

### **I. Welcome & Introductions**

The meeting was called to order at 10:09 a.m.

### **II. Approval of the March 3, 2025, and April 21, 2025, meeting minutes**

A motion to approve the March 3 and April 21, 2025, meeting minutes was made and seconded. The minutes were approved unanimously.

### **III. Old Business**

#### **a. 2025 Legislative Updates**

Ken Barone gave a brief legislative update, noting that the only bill being tracked (S.B. 1436) is now on the Senate calendar. No action has been taken as of the time of this meeting.

#### **b. Review Draft Bylaws**

Members reviewed the changes made to the draft bylaws, reflecting feedback received from the board. Updates to Article 2 clarified membership by adding the Colonel of the State Police, the Commissioner of the Department of Motor Vehicles or their designee, and specifying the inclusion of three community members. It was confirmed that community members, along with other board-appointed members, will serve two-year terms with no term limits.

No substantial changes were made under the section on officers. Regarding meetings, the bylaws now require that the board convene at least quarterly. A consensus-based voting model was introduced, modeled after the Sentencing Commission. While the board will aim for consensus, official recommendations related to data collection, analysis, and legislation will require a two-thirds vote, with dissenting opinions formally recorded. Additionally, quorum was defined as a minimum of ten members, regardless of the total board size.

The group agreed to clarify that, for voting purposes, only the principal named in statute or their officially appointed designee may vote. Proxies or substitutes sent solely to cover a single meeting are not permitted to vote.

Members in elected or appointed positions will serve terms coterminous with their office. Community and prescribed members will serve two-year terms and may be reappointed, subject to renomination or reconfirmation at the conclusion of each term. In the event of a vacancy among community members, a nomination period will be opened. Nominations must be submitted to the chairperson prior to the next regularly scheduled meeting and will be presented to the board for consideration. Vacancies among prescribed members will be addressed on a case-by-case basis, consistent with the process or authority that governed the original appointment.

Chairpersons will preside over meetings, set agendas, provide leadership by establishing goals and guiding the board's progress, appoint subcommittee chairpersons with board approval, act as the primary liaison to the Office of Policy and Management, and monitor the completion of action items from previous meetings.

Any voting member of the board is eligible to be selected as an officer by the Chairpersons of the joint standing committee. Officers serve at the discretion of the Chairpersons of the joint standing committee of the General Assembly and Judiciary until they are replaced or no longer members of the board. This includes designees; if the principal they represent is no longer a member of the board, the designee becomes ineligible to continue serving as chairperson.

For consistency, titles referenced in the bylaws such as Executive Director, Director of the Institute for Municipal and Regional Policy, and Commission on Human Rights and Opportunities should be capitalized and formatted uniformly throughout the document.

The subcommittee discussed the process for advancing the draft bylaws. The goal is to share the revised bylaws with the full board at the May meeting, not for a vote, but to allow time for review. The proposal is to present the bylaws with the subcommittee's endorsement and request that they be laid on the table for a month, with a formal vote scheduled for the June meeting. This

approach is intended to give board members ample time to review the changes and feel comfortable with the content.

A motion was made and seconded to tentatively approve the amended bylaws pending final review. If any objections are raised after the bylaws are circulated in writing, they will not be forwarded to the board. The motion passed, and the revised bylaws will be sent to subcommittee members shortly to ensure everything is fresh and accurate before presenting them in May.

#### IV. New Business

##### a. Model Policy Development Update

Under new business, the subcommittee received an update on the development of a model policy on data integrity. A draft has been written to establish a minimum standard for departments to routinely review their traffic stop data. However, the current format does not align with Connecticut's standard for model policies.

Scott Warden, who also supported the bylaws revision, is working to reformat the draft based on input from Dean Esserman and Jeff Schlanger. The revised version is expected to be ready for initial review by the subcommittee within the next month.

It was noted that the draft will require substantial feedback and refinement, likely extending into the summer. The policy must consider the varying capacities of departments, including what processes can be automated. Once reviewed by the subcommittee, there may be an opportunity to vet the draft with a small group of law enforcement representatives before broader feedback is solicited.

#### V. General Discussion

There was no general discussion.

There was no further discussion, and the meeting was adjourned at 10:45 a.m.